

# **IOWA VERTICAL INFRASTRUCTURE ADVISORY COMMITTEE**

**June 11<sup>th</sup>, 2009  
Meeting Minutes**

The Governor's Vertical Infrastructure Advisory Committee met at the Iowa Correctional Institution for Women, Mitchellville IA.

## **Call to Order and Roll Call**

Those who were in attendance at the site or by conference call are the following:

Les Holland, Vertical Infrastructure Committee Member  
Dan Prymek, Vertical Infrastructure Committee Member  
Eve Palmer, Vertical Infrastructure Committee Member  
Mary Krier, Vertical Infrastructure Committee Member

Joe Berry, Department of Management  
Dean Ibsen, Dept. of Administrative Services, General Services Enterprise  
Ken Thornton, Dept. of Administrative Services, General Services Enterprise  
Paul Carlson, Dept. of Administrative Services, General Services Enterprise  
Nick Smith, Dept. of Administrative Services, General Services Enterprise  
Christine Suckow, Dept. of Administrative Services, General Services Enterprise  
Lee Vannoy, Dept. of Natural Resources, Office of Energy Independence  
Mark Probst, Department of Public Safety  
Patti Wachtendorf, Department of Corrections, Iowa Correctional Institute for Women  
Steve Carroll, Department of Corrections, Iowa Correctional Institute for Women  
Mickel Edwards, Department of Corrections  
Michael Schmidt, Dept. of Administrative Services, General Services Enterprise  
Karen Connell, Dept. of Human Services, Iowa Juvenile Home (Conference call)  
Kathy Shannon, Iowa Veterans Home (Conference call)

Elisabeth Kling- WHO Channel 13  
Dave Olson – WHO Channel 13

Those who were absent from the meeting:

Dennis Bennett, Vertical Infrastructure Committee Member  
Terry Slinde, Vertical Infrastructure Committee Member  
Gary Benshoof, Vertical Infrastructure Committee Member

## **Introductions and Welcome**

Les Holland welcomed everyone and had Nick Smith take roll call. He then asked everyone around the room to introduce themselves.

Patty Wachtendorf, Acting Warden at ICIW, gave an update of what's happening at the Institution.

Since VIAC was here last the institution went no-smoking. Inmates are allowed to get emails called o-mail. This program has been very successful and now it is going to be implemented in male prisons as well.

The Department of Corrections has had the same classification system for men and women up until just recently. They now have a new system to classify women which is different from how they classify men since women have different needs than men. This new classification tool is now in place at ICIW.

WOCMM- Women offender case management model is a new program that they have implemented to help women get back into the community. This is, essentially, a re-entry program. It helps women with their needs as they prepare to re-enter society.

The electrical system is in bad shape and several of their buildings are in bad shape and need to be demolished eventually. Units 3 and 4 are forty years old. They want to tear down these units as well. Tunnel caps need to be fixed, the electrical upgrade needs to be finished and plans are underway for new buildings.

Les Holland asked how long inmates stay usually. Patti said that the average stay is about 10 months to a year. The return rate is 40-60%.

The Animal Rescue League has a program here with both dogs and cats. The program is mostly for dog and cat training for adoptions. Recently the ARL doesn't have as high of a need as before. Now the program is aimed at housing and taking care of the animals temporarily.

Paul Carlson asked about Prison Industries and what they do. Patti said that they do some file scanning, clothing manufacturing and upholstery work. The facility tour included a tour through the IPI building.

The dietary unit is knife free and they were the first Iowa prison to implement this policy. The only time knives come into the institution is during watermelon season.

Eve Palmer asked how big the facility is. Steve Carroll said it's approximately 32 acres with 80 acres total if you include the farm area.

Les Holland asked whether there are any success stories Patti could share regarding inmates being released and re-entering society and being successful. Patti said that there are lots of these stories. The ARL program has been a very successful program that helps teach the women some of the skills they need and really helps women gain self confidence, which is key in helping them succeed. DMACC is also currently holding classes and they are also thinking about including some welding classes in the fall. IPI also helps the women gain employable skills.

Questions and Comments from Committee Members – None

Approval of Meeting Minutes (May 14<sup>th</sup>, May 28<sup>th</sup>)

May 14<sup>th</sup>

Mary Krier moved to approve and Eve Palmer seconded. Motion carried.

May 28<sup>th</sup>, Eve Palmer moved to approve Dan Prymek seconded. Motion carried.

The committee meeting broke for the tour of the facility and re-convened right after lunch.

### **Ongoing Issues/Staff Reports**

Routine and Major Maintenance, ADA

Routine Maintenance - Staff will be finalizing the square footages next week and sending out MOU's.

Major Maintenance - Staff is trying to close out some old projects.

Paul Carlson talked about the project reports for A/E services. He talked about on-complex projects that are on-going. The interior projects are managed by Ken Thornton and the exterior projects are managed by Paul. In-process off-complex – bold boxes indicate progress. There are many projects that are being closed out. Completed Projects – Paul said that this fiscal year we have closed out over 50 million dollars in projects.

Staffing, Database, Training

We are currently on a hiring freeze. We have 2 million dollars for an inventory assessment. Dean Ibsen went to a sustainability and energy savings meeting in Austin, Texas on June 8<sup>th</sup> and June 9<sup>th</sup>.

#### **Demolition**

The Power House at Woodward was demolished for \$150k.

Dean Ibsen asked Karen Connell what the status was of the powerhouse demolition at Toledo. They said that demolition will start in July. Up to \$1 million of Major Maintenance appropriations can be spent on demolition for FY2010.

#### **Other Initiatives**

Elevators - Paul Carlson is working with Larry Smith on this project. Compliance is required by January 1st 2011.

Bids for the IUB/OCA building have been recieved. Dean Ibsen said that all of the alternates can be accepted because the base bid came in low enough.

Wallace Building – RFP went out for A/E strategic improvements for the Wallace Building and Mercy Capitol.

Additional money for CCUSO Cherokee (DHS) was appropriated but not available yet.

#### **Consent Calendar Items**

May 28<sup>th</sup> See handouts – Dan Prymek made a motion to approve, Eve Palmer seconded. Motion carried.

June 11<sup>th</sup> See handouts – Dan Prymek made a motion to approve, Mary Krier seconded. Motion carried.

#### **Plan of Action Update 2009**

Dean Ibsen said that in the interest of time we should talk about this after the Major Maintenance discussion.

After the MM discussion, Dean Ibsen came back to this item and walked through the plan of action – see the 2009 plan of action for details.

Dean said that Master Builders has had issues with the state's construction contracts and discussions continue.

Nick Smith needs to talk to Laura Riordan and Bobby Bailey to discuss a possible letter or article on the Vertical Infrastructure Program.

#### **Final Review and Approval of Major Maintenance Rankings (Action Requested)**

Dean Ibsen described the process and talked about how the list was organized.

Karen Connell talked about the water line replacement at Toledo– water main is in poor condition. If the pipe breaks then the campus would be without water. Dean commented on the sidewalk repair project at Toledo as well. Staff is recommending some funding for both of these projects.

Dean also commented on the phase 2 projects at Iowa Veteran's home.

Dean commented on the Hoover State Office building exterior renovation study and the fuel tank replacement for DAS.

Dean passed along a concern he received that only two agencies, DHS and DOC, are receiving 90% of the funding.

Staff has also added some demolition projects to the list. DAS identified three buildings on the Capitol Complex that need to be demolished.

Funded projects equal \$11.6 million. Tier 2 has been developed and as recommended by the committee and a list of \$9.9 million in projects are identified.

Paul Carlson said repair of the exterior walkway at the Hoover building and the fuel tank replacement are both life safety issues. The walkway overhangs the Hoover dock area and it is deteriorating. The stone and caulking at the Hoover building are in bad shape. Ken Thornton suggested that the exterior renovation money include the walkway. He also said that the fuel tank is in violation of DNR rules.

**The following are the changes that were discussed that should be made to the list of approved projects that was handed out at the meeting.**

**2<sup>nd</sup> page Independence Roof Replacement \$250k – remove from list**

**2<sup>nd</sup> page Iowa Juvenile Home relocate water main \$600k – change to \$500k**

**3<sup>rd</sup> page Hoover building walkway – \$200k funding**

**3<sup>rd</sup> page Fuel tank study – \$30k funding**

**7<sup>th</sup> page Sidewalk replacement at Juvenile Home – \$125k funding**

**Witte Roof Replacement – move it up above tuck pointing but defer it \$150k.**

Mary Krier asked whether or not it is common for buildings to have issues that are building for the state. By law the state is required to accept lowest qualified bid. Now the state has a building code commissioner that inspects construction. The bond process has also tightened up so contractors can't build a new building without being liable for it.

Les Holland moved for a roll call vote to approve the list with changes which would result in an unassigned balance of \$150k.

Eve Palmer seconded.

Dan Prymek: Yes

Les Holland: Yes

Mary Krier: Yes

Eve Palmer: Yes

Dennis Bennett: absent

Terry Slinde: absent

Gary Benshoof: absent

Motion carried.

### **Other Business**

Les Holland asked whether the report on budgeting history and appropriations to agencies has made any headway. Dean Ibsen said it has not, Les said he believes this will be good information to have.

Mary Krier asked where she could send clothing, etc.

Next meeting will be at Terrace Hill. Les Holland asked we invite the Governor as well as Ray Walton.

Meeting adjourned.